

2023-2024
TABLE OF CONTENTS

GENERAL SCHOOL INFORMATION

GENERAL SCHOOL POLICIES

STUDENT RESPONSIBILITY

PARENTAL RESPONSIBILITIES

FINANCIAL POLICIES

BUSING

EXCUSED ABSENCES

UNEXCUSED ABSENCES

EARLY DISMISSAL

CHRONIC ABSENTEEISM / TARDINESS

ARRIVAL AND DISMISSAL

ELECTRONIC DEVICES / CELL PHONES

PERSONAL PROPERTY

VISITORS

PARENT / TEACHER COMMUNICATION

PARENT-TEACHER FELLOWSHIP (PTF)

PARENT PERMISSION FOR USE OF STUDENT PHOTO

HEALTH, SAFETY, PROTECTION, AND ALLERGIES

ADMINISTERING MEDICATION FORM

DISCIPLINE CODE

PURPOSE AND DEFINITIONS

DEMERIT SYSTEM

OUTLINE OF DEMERITS

DRESS CODE

MISSION STATEMENT

VALUE STATEMENT & SIGNATURE PAGE

STATEMENT OF FAITH AND BELIEFS

GENERAL SCHOOL INFORMATION

The length of the school year shall consist of 180 days of instructional time.

The school calendar shall also include professional days and parent/teacher conference days.

The school's opening and closing dates shall be announced by a first class letter to all enrolled students.

School shall be closed on some national and religious holidays.

All students shall be picked up by their parents, pre-approved individuals, or approved transportation. Any changes must be submitted, in writing, to the school office.

If a delayed starting time or an emergency closing of the school becomes necessary, public notification will be given over KDKA-AM (1020), KDKA-TV Channel 2, WTAE-AM (1250), WTAE-TC Channel 4, and WPXI-TV Channel 11 and Facebook. **Please do not call the school office.**

Early dismissal shall occur for inclement weather and planned school activities. Parents will be notified in advance, in writing, when possible. Parents should submit a contingency plan in the rare event that it becomes necessary to dismiss students early.

In order to provide our students with an environment conducive to safety and sound learning, the school building will have limited access during school hours. **Individuals visiting the building must first report to the main office. Only visitors with legitimate school related business will be granted access. No individual will have access to any classroom without prior approval of the principal.**

We are mandated by the state to report child abuse. If abuse is suspected, the school will call the proper authorities.

Walnut Grove Christian School retains the right to change any policy or procedure at any time at its sole discretion.

GENERAL SCHOOL POLICIES

Walnut Grove Christian School is non-discriminatory to those who meet minimum admission requirements regardless of race, color, creed, or national origin.

In order for a student to enter Kindergarten, the child must be 5 (five) years old by September 1st.

All students enter the school on a 9 (nine) week probationary period, after which they are reviewed on a yearly basis.

All students should have at least an average intelligence and general eagerness toward learning.

Poor readers may be required to have additional instruction which extends beyond the classroom.

Emotionally disturbed children, those with severe handicaps, or children with other special needs cannot be considered for admission or re-admission if their condition were to impede classroom progress.

Parents and students must agree with school authorities and policies.

Student advancement (promotion) will be made as a recommendation of the teacher and final decision of the principal.

Transfer students are expected to be in good standing and eligible to re-enroll in the last school attended. All tuition to previous schools must be paid in full. An academic screening will be required before admittance to Walnut Grove Christian School.

Books: Replacement costs will be applicable for textbooks and library books that are lost or damaged.

In order to have a completed registration, the following must be included:

- | | |
|---|--|
| 1. Paid Registration Fee (non-refundable) | *6. Immunization Record (Entrance into Kindergarten) |
| 2. Paid Book Fee (non-refundable) | *7. Physical Form (Entrance to Kindergarten) |
| 3. Completed Enrollment Application | *8. Dental Exam (Entrance to Kindergarten/3rd Grade) |
| 4. Signed Financial Agreement | *9. Birth Certificate |
| 5. Signed Act 90/195 Form | |

***Kindergarten students must have completed the required immunization and physical examination, certified by a physician, before the first day of school. Students will not be permitted entrance without these completed forms.**

***All students must have a copy of their original birth certificate on file. The birth certificate number is NOT sufficient.**

STUDENT RESPONSIBILITY

Students are expected to report to school each day on time. Students are permitted in the building after 8:00am. Students arriving earlier will be placed into the Before School Program (fees apply). In the event of an absence, students must bring a written excuse from their parent or guardian upon returning to school the first day after an absence. In the event of tardiness (after 8:25 and before 10:30am), the student must be accompanied by a parent or guardian to the main office. The adult must sign in the student and write an excuse.

All excuses from parents or guardians concerning absences or tardiness should contain the following information:

1. Name and grade of student
2. Date of absence or tardiness
3. Reason for absence or tardiness
4. Signature of parent or guardian

All make-up work is the responsibility of the pupil. If requesting make-up assignments, please call the school office early in the morning to enable teachers adequate time to prepare. The pupil and/or parents must make arrangements with the teacher to complete all work/tests within a reasonable time.

In the event of a planned excused absence, it is the parent's responsibility to arrange with the teacher to complete missed assignments.

Homework is expected to be completed by all students with the encouragement of parents. Parents will be notified if students are not completing assignments.

Parents will be advised of all outings and trips. All students must submit a signed consent form supplied by the school.

Corrective measures for excessive absences, unexcused absences, or truancy may include counseling, parent conferences, or suspension. When a student's attendance behavior is not modified by less severe disciplinary measures, repeated offenses may result in the requirement of a medical doctor's excuse and /or prosecution before a magistrate for violation of school attendance laws.

PARENT RESPONSIBILITY

The Compulsory Attendance Law of the State of Pennsylvania holds parents or guardians legally responsible for the regular school attendance of their child. In addition to the legal ramifications, the School Board recognizes that parental attitude has a major influence on regular school attendance.

As part of their responsibility, parents have the duty to provide the school with a written excuse of their child's absence. However, the school retains the right to question or challenge the validity of any excuse submitted. In such cases, the burden of proof rests with the parent to show that the absence of the child was properly excused.

Parents are expected to phone the school in the event of a pupil's absence. If a parent does not phone, the school will contact the home.

Cont.

Parents are expected to notify the school when an absence of several days or more is anticipated, as in the case of illness or family emergency. This enables the school to maintain an accurate accounting of all registered students, and it is especially important when home contact cannot be made during normal school hours. In cases of prolonged absences or repeated illness, the school may require that such absences be justified with a medical doctor's statement.

FINANCIAL POLICIES

Payments should be made by check or money order to Walnut Grove Christian School (WGCS). Payments may be mailed or hand delivered to the school office. Payments must not be brought in by students.

Registration fee is due at the time application is made. It is refundable only if your child is not accepted into the class or the class is closed. Book fees (non-refundable) are due June 1st. Tuition fees will be established by the School Board and will be reviewed annually. Tuition payments may be paid by one of the following procedures:

1. Paid in full by August 1st
 2. Paid in 10 monthly installments on or before the 4th (fourth) day of the month.
- * A late fee of \$10.00 will be assessed on late payments.
 - * NSF checks – a \$20.00 fee will be assessed on all NSF checks. Any bank charges received by the school due to an NSF check, will be the responsibility of the person who wrote the check.

Tuition that is more than 30 (thirty) days in arrears will constitute grounds for dismissal and will be referred to the school board for further action. First tuition payment (August) and the book fee must be paid in full the first day of school for the school year.

Tuition for students whose attendance is terminated for any reason will be pro-rated on 180 school days.

All bills must be paid in full (tuition, book fees, fines, fundraisers) or report cards and transcripts will be withheld. School records will be sent upon request to the new school after all accounts are paid in full.

BUSING

All busing is considered a privilege by each school district. Therefore, any unsafe or discourteous conduct will not be permitted. Busing privileges may be suspended for any child not complying with the bus company's rules and regulations. Demerits will be given for intolerable conduct on the bus.

*NOTE: See section on demerits

IMPORTANT – If there is any change in a child's normal transportation schedule, the parent or guardian must contact the bus company. Additionally, a note informing the teacher and the school office must be sent to school with the child. If an unforeseen situation occurs, please call the school office to change the normal transportation.

EXCUSED TEMPORARY ABSENCES

The Board of Education in conjunction with the Public School Code of Pennsylvania recognizes a number specific reasons for which a child may be excused from school for all or part of a school day. They include:

Religious Holidays: Absence from school for bona fide religious holidays.

Health Services: Absence for health services will be considered excused. However, caution must be exercised so as to avoid interference with school work. Every effort should be made to schedule appointments for health care (dental appointments, routine maintenance exams, etc.) during non-school hours.

Illness or Other Urgent Reasons: Temporary absences may be excused upon receipt of satisfactory evidence of physical or mental sickness. The term “urgent” reasons shall be strictly construed and shall not be a reason for irregular school attendance. Examples of urgent reasons would be: death in the family, quarantine of the home, court appearances, and unavoidable family emergencies.

Educational Trips (not school sponsored): Parental requests to have a student excused from school in order to travel will be considered when they serve an educational purpose and are under the direct supervision of a parent or appropriate adult. A written request should be submitted to the board for approval two weeks prior to the trip. A student’s attendance and academic record will be considered in granting the request. Students will be responsible for make-up work.

If no excuse is received from a student for an otherwise legal absence within 3 (three) days of returning, it will be recorded as an “unexcused” absence.

UNEXCUSED ABSENCES

The Board of Education, in compliance with the Public School Code of Pennsylvania, defines an unexcused absence as the absence of a pupil due to parental neglect, illegal employment or truancy. Unlawful absence is unexcused absence for all pupils under 17 years of age, the compulsory attendance age.

The mere fact that a parent has sent a written excuse to the teacher does not necessarily mean the absence is excused. Reasons such as “visiting”, “shopping”, “overslept”, “missed the bus”, “travel without permission from the principal”, “appointments other than medical”, “suspension”, and “truancy” are clearly due to parents not fully accepting responsibility and will not be accepted.

First Notice: The accumulation of 3 or more days of unexcused absences results in a “Written Notice to Parents” (Sect. 1354, Public School Code). This official notice informs the parents that they have been in violation of the Compulsory Attendance Provision of Pennsylvania School Law. This official “Written Notice to Parents” is sent to the home by registered mail.

Second Offense: If unexcused absences continue, a citation will be filed against the parents before a magistrate in accordance with Sec. 1333 of the Pennsylvania School Code.

Cont.

Any student absent in excess of 20 (twenty) days without a valid doctor's excuse may be retained.

School suspension days are considered unexcused absences. Therefore, a student may not make up any tests or quizzes missed. These will be counted as a 67% (F).

EARLY DISMISSAL

A student may be dismissed from school early only with the approval of the principal or a designate and must be signed out at the school office by an adult. The principal shall set up the necessary procedures to assure that children are released only for proper reasons and to the proper adult. Children of divorced or separated parents may be released only on the request of the parent whom the court holds directly responsible for the child and who is the parent or guardian registered on the school record.

CHRONIC ABSENTEEISM / TARDINESS

Student Responsibility

1. Students are expected to report to school each day on time. Students are permitted in the building after 8:00am. Students arriving earlier will go to the Before/After School Program and pay the current rate. In the event of absence, students must bring a written excuse from the parent/guardian upon returning to school the first day after an absence. In the event of tardiness (after 8:25am and before 10:00am), the students must be accompanied by a parent or guardian to the main office. The adult must sign the student and write an excuse. (slips are located on the sign-in clip board).
2. Corrective measures for excessive absences, unexcused absences and tardiness, or truancy may include counseling, parent conference, retention, suspension, or expulsion. When a student's attendance behavior is not modified by less severe disciplinary measure, repeated offenses can result in the requirement of a medical doctor's excuse and/or prosecution before a magistrate for violation of school attendance laws.
3. If no excuse is received from a student for an otherwise legal absence within 3 (three) days of returning, it will be recorded as an "unexcused" absence.

Any student absent in excess of 20 (twenty) days without a valid doctor's excuse may be retained.

School suspension days are considered unexcused absences. Therefore, a student may not make up any tests or quizzes missed.

Any student arriving after 10:00am or leaving before 1:30pm will be considered a ½ day of absence.

4. Any students arriving after 8:25am and before 10:00am will be marked tardy. Tardiness will be the responsibility of the student and parent. If the fault lies with the busing company or extenuating circumstances exist (at the discretion of the principal), the student will not be marked tardy.

Attendance is a requirement for promotion. Excessive absenteeism and tardiness will be reported to the local school district and may be grounds for possible dismissal from WGCS.

5. Good behavior is expected of all students, and respect for authority is essential. Disobedience will not be tolerated. Improper speech, vulgarity, profanity, or lying shall have no place in WGCS. Willful destruction of school property is inexcusable and total reparation shall be the responsibility of parents. Stealing, cheating, possession of weapons, drugs, illegal substances, or threats to bodily harm to students or staff, or bullying constitute grounds for dismissal

6. **(Under suspension)**

In school suspension: A student will serve a designate number of days in an assigned location away from the general school population. The student will be responsible to complete all work assigned during that time.

Out of school suspension: A student will not be permitted on school property. The student will receive a 67% on all tests, quizzes, and class work covered. The student will be responsible to make up work that is missed.

7. A student may be placed on probation for an academic or behavioral difficulty. If probation occurs, the teacher and principal may request that the student and parents make a concentrated effort to improve and correct a difficulty.

Academic: When a student resists the efforts of the teacher and/or principal and falls seriously behind due to lack of desire to achieve beyond a passing grade or demonstrates an unwillingness to learn.

Attitude: When a student resists the efforts of the teacher and/or principal to change behavioral problems and becomes a negative influence on the student body.

Conduct: When a student continually disobeys and refuses to honor the school code of conduct.

*At the end of the designated probationary period the student will be evaluated by the principal and recommendation will be made to continue or drop probation, or that a student be expelled from WGCS.

8. Please note that authorities may be called in the event a student would have a weapon in his/her possession or in the event that any threats to students or staff would exist.

9. **Expulsion:** Expulsion or permanent dismissal from WGCS is a grave matter. Grounds for expulsion are considered serious in nature than those for suspension. Expulsion reflects character that is not in keeping with the basic principles and mission of the school. Any student who reflects the following will be dismissed from WGCS:

*Accumulation of 25 (twenty five) demerits
*Excessive tardiness or absenteeism
*Malicious defacing of school property
misconduct/lewd behavior

*Accumulation of 10 (ten) suspension days
*Excessive truancy
*Smoking/possession of illegal substances*Sexual
*Threats of bodily harm to others

10. Please note that we are mandated by the state to report child abuse. If abuse is suspected, the school will call the proper authorities.

ARRIVAL AND DISMISSAL

Safety of your children, our students, is very important to WGCS.

The front of the building is the one with two double doors and the back is with the playgrounds.

1. When dropping off your child(ren) before 8:00am, please walk them in and sign in with the Before and After School Care Program.
2. When dropping off your child(ren) after 8:00am, please use the front entrance and the students will go to the gym.
3. Buses will use the back door when dropping off and picking up.
4. When picking up you child(ren) at 3:00pm, please use the front entrance around the circle and follow the arrows. **Please do not go around other cars or double park!**

Parking:

Please park in a parking space if you are coming into the building. Do not leave your car unattended in the circle or the yellow painted area.

Dismissal:

When parents/guardians know ahead of time of any changes in the way their child(ren) will be getting home, they should send a signed, dated note or a phone call to the office. If we do not receive one of these, we will send the child home on their primary way of transportation. **Please call by 2:30pm for any changes.**

***Please do not take your child from the classroom or hallway without notifying the office first.** The teachers will be looking for your child and will not let other students leave the building before locating a missing child. If you are waiting inside the building for your child, please wait in the foyer and let their teacher know you have your child as they walk past.

If your child has not been picked up by 3:10pm, they will be signed into the After School Program (fees apply). This does not apply to bus students. If the bus has not arrived at the school by 3:15pm we will call the bus company and then will call the parents of the late bus.

ELECTRONIC DEVICES / CELL PHONES

WGCS is not responsible for lost, broken, or stolen electronic devices brought in by a student. All electronics and cell phones must be turned off and in a book bag during school hours. Violation of this policy will result in confiscation of devices until the end of the day. If this offense is repeated, demerits will be issued. The students may always use the phones in the office. Please make sure your student is aware of this policy.

PERSONAL PROPERTY

Students, not the school, are responsible for their personal property. Students often leave objects on the bus, playground, lunchroom, or elsewhere throughout the school. It is recommended that students leave all valuable items at home. Students are to respect the personal property of others and may not touch or remove objects; not their own without specific permission. Students should never open another student's desk, book bag, or lunch box for any reason. Students are not to give objects to another student to keep. Parents/Guardians are asked to discuss care for school and personal property with their children.

VISITORS

A visitor is defined as any person who is not a current student or an employee of Walnut Grove. Doors are locked at all times. All visitors must "buzz in". The office personnel will ask your name and reason for visit. You can be seen and heard through the camera and speaker. If allowed entrance, **all visitors must report directly to the office** to sign in and wear a visitors badge. If you are here to drop something off for your child, take it to the office. **Visitors should not enter any classroom without approval from the Principal. Preschool and half day Kindergarten parents are to wait in the hallway outside of the classroom.**

PARENT / TEACHER COMMUNICATION

Communication between parents / guardians and teachers is a vital part of the educational process. Please feel free to contact your child's teacher to discuss his or her academic progress or behavior. Sometimes a written note, sent with your child is all that is needed. If you need to speak by phone to the teacher, please call the office to leave a message for them. Our teachers will attempt to call the same day or at least within 24 hours. Our teachers only have one free period a day for planning and preparation to handle their responsibilities, but they will do their best to get back to you as soon as possible.

PARENT – TEACHER FELLOWSHIP (PTF)

The PTF strives to support WGCS staff and students. The PTF helps fund raise for Field Trips, Busing, Assemblies, our Christmas Store, Celebration Days, and other fun things for the students and teachers. If you would like to get involved, contact the office and they will connect you with the PTF.

PARENT PERMISSION FOR USE OF STUDENT PHOTO / IMAGE

WGCS would like to recognize the individual and the collective achievements of your student(s) throughout the year. On occasion, we may wish to take an individual or collective photograph of students to promote their accomplishments and share their success.

For all students, we request permission for the ability to take their photograph. Photo use would be restricted to promoting WGCS in the yearbook, newspaper, on our web-site, our Facebook website, in printed advertising or in video recordings. In all instances, except the yearbook, students will be identified by their first name and last initial only.

To decline consent for use of your child's photograph, please notify WGCS in writing and include your child's full name and grade.

HEALTH, SAFETY, AND PROTECTION

The immunization list must be completed by the first day of school: diphtheria, tetanus, polio series, and measles / mumps / rubella.

Students who have missed school with one of the following diseases must have a written physician's statement: measles, mumps, whooping cough, scarlet fever, strep throat, or pink eye.

For the protection of your child and others, please do not send your child to school with symptoms of any of the following:

an upset stomach	earache	pink eye
sore throat	swollen glands	lice
fever	persistent cough	rash
diarrhea	ther communicable illnesses (chicken pox, etc)	

The administration of prescription medicine is a responsibility Walnut Grove Christian School views with considerable concern. If your son or daughter requires doctor prescribed medication during school hours, the attached form must be completed by a parent or guardian and the prescribing physician. The completed form

and medication (properly labeled by a registered pharmacist and in its original bottle) must be turned in at the school office by a parent or guardian.

Cont.

Over-the-counter medication provided by a parent or guardian will be administered only if a medication form is completed. The medication must be provided in its original package. The parent or guardian will be notified by the school of when the medication was given.

All sections of the medication instruction form must be completed by the parent/guardian before Walnut Grove can accept responsibility for administering medicine during school hours.

ALLERGIES

If your child has an allergy, it is incumbent upon the parent to send a letter describing said allergy and a procedure if an incident occurs. If desired, at lunch time we can have them sit at a table with similar children. We will inform all the staff and classroom parents about your child's allergies so they are aware. The parent(s) may also attend all class parties and field trips if needed.

MEDICATION INSTRUCTION FORM

This form must be completed by student's parent or guardian. All medications must be provided in its original package or bottle, and properly labeled.

Student's Full Name: _____

Date of Birth: _____ Age: _____ Weight: _____ Grade: _____

Diagnosis: _____

Name of medication: _____

Date Prescribed: _____ Date of Expiration: _____

Prescribing Doctor: _____ Phone #: _____

Pharmacy Name: _____ Phone #: _____

- Standing Daily Dose
- PRN, for (ie: headache, itching, wheezing, etc _____
every _____ (minutes / hours) as needed, not to exceed _____ times in a school day.

Dates to Administer: _____

In-School Time of Dosage: _____ In-School Dosage: _____

In-School Time of Dosage: _____ In-School Dosage: _____

Can a reaction be expected?: ___ No ___ Yes, explain: _____

Are there any restrictions?: ___ No ___ Yes, explain: _____

I agree to permit the school to administer this medication to my child according to these directions.

Signature: _____ Date: _____

DISCIPLINE CODE

Good behavior is expected of all students, and respect for authority is demanded. Disobedience will not be tolerated.

Improper speech, vulgarity, profanity, or lying shall have no place in Walnut Grove Christian School. Willful destruction of school property is inexcusable and total reparation shall be the responsibility of parents.

Stealing, cheating, possession of weapons, drugs, illegal substances, or threats of bodily harm to students or staff may constitute grounds for dismissal.

Discipline problems shall be cared for by the teacher. Persistent discipline problems will be referred to the principal for final action. NOTE: All parent/teacher conferences should occur during the regular school day. Parents are asked to respect the right of teachers and administrative personnel to attend church worship and church functions free from matters that can be handled during regular school hours.

PURPOSE AND DEFINITIONS

1. To establish a clear description of the types of behavior that would be considered unacceptable.
2. To set forth the disciplinary measures that will be taken against unacceptable behavior.
3. To provide for the communication of all involved parent, student, teacher, and administration of the cause for discipline and the action taken.
4. To provide for accurate record keeping of disciplinary action so that discipline may be administered throughout the school in a fair, firm manner.

The school staff is responsible to GOD for the lives placed under its care. The staff has the authority from the parents to discipline within the limits and guidelines if such is indicated.

Demerits are a series of warnings issued to try to modify the misconduct of a student. An accumulation of demerits can lead to in-school suspensions, conferences with parents, suspension with probation, and eventual expulsion.

SUSPENSION: The withholding from the student the privilege of attending his or her classes. The intention of suspension is to discipline the student for a period of time in which he or she will be able to reflect upon the personal steps to correct behavior and/or attitude. Suspension is used by the administration prior to consideration for the student's dismissal from the school.

IN-SCHOOL SUSPENSION: A student will serve a designated number of days in an assigned location away from the general school population. The student will be responsible to complete work assigned during that time.

OUT OF SCHOOL SUSPENSION: A student will not be permitted on school property. The student will receive 67% on all tests, quizzes, and class work covered. The student will be responsible to make up work that is missed.

DEMERIT SYSTEM

PROBATION: A time given to a student to resolve a serious problem. Probation shall be for a duration of nine (9) weeks and shall be reviewed at the end of that nine (9) weeks as to whether the student will (1) be removed from probation, (2) remain on probation, or (3) be expelled from school. A student may be placed on probation for an academic or behavioral difficulty. If probation occurs, the teacher and principal may request that the student and parents make a concerted effort to improve and correct the difficulty.

ACADEMIC: When a student resists the efforts of the teacher and/or principal and falls seriously behind due to a lack of desire to achieve beyond a passing grade or demonstrates an unwillingness to learn.

ATTITUDE: When a student resists the efforts of the teacher and/or principal to change behavioral problems and becomes a negative influence on the student body.

CONDUCT: When a student continually disobeys and refuses to honor the school code of conduct.

Cont.

EXPULSION: Expulsion or permanent dismissal from WGCS is a grave matter. Grounds for expulsion are considered more serious in nature than those for suspension. Expulsion reflects character that is not keeping

with the basic principles and mission of the school. Any student who reflects the following will be dismissed from WGCS:

Accumulation of twenty-five (25) demerits	Malicious defacing of school property
Accumulation of five (5) suspension days	Smoking/possession of illegal substances
Excessive tardiness or absenteeism	Sexual misconduct/lewd behavior
Excessive Truancy	Threats of bodily harm to others

DEMERIT SYSTEM

Demerits may accumulate over a one year school period and will result in the following consequences:

5 Demerits:	Student conference with principal
10 Demerits:	Parental conference with Principal and a one day in-school suspension or other disciplinary action as given by the principal.
15 Demerits:	Parental conference with Principal and a probable one to three day suspension with probation.
20 Demerits:	Parental conference with Principal and School Board personnel and a three-day suspension with probation.
25 Demerits:	Expulsion.

OUTLINE OF DEMERITS

Persistent errant behavior in the following areas will result in the issuing of demerits. The following is a list of infractions of school rules and regulations with corresponding demerits. The list is not intended to be all inclusive, but it does address itself to the most frequently observed types of student misconduct. Other offenses will be assigned appropriate demerits.

OFFENSE

DEMERITS

1-3 Spit wads, paper airplanes, etc.

1-3 Un-acceptable dress after warning is given

1-3 Three unexcused tardiness to school

Homework
1-3

MORE SERIOUS OFFENSES

DEMERITS

Causing class disturbance
2-5

Name calling/bullying
2-5

(names that would damage self-esteem, self-worth
social acceptance, or ridicule of physical or
conduct characteristics)

2-5 INAPPROPRIATE LANGUAGE

(Profanity, abusive language, threats of physical harm,
manner of speech or use of phrases unacceptable in a
Christian school atmosphere)

OBSCENE GESTURES
2-5

LYING
2-5

2-5 IGNORING GENERAL SCHOOL RULES

(Running, pushing, shoving, noisy or disorderly conduct in halls, etc.)

DISRESPECT
2-5

(Disrespect to teachers, instructors, aides, substitutes, principal,
secretaries, parents, bus drivers, etc.)

BLATANT DISOBEDIENCE

3-10

DAMAGING PROPERTY

3-10

FORGING PARENT'S SIGNATURES

3-10

CHEATING

3-10

STEALING

3-10

FIGHTING

3-10

*TERRORISTIC THREATS TO STUDENTS OR STAFF

5-Expulsion

*WEAPONS BROUGHT TO SCHOOL

10-Expulsion

(*Discretion of the Principal.)

Please note that authorities may be called in the event a student would have a weapon in his or her possession or in the event that any threats to students or staff would exist.

DRESS CODE – STANDARDS RELATED TO APPEARANCE

PURPOSE: In order to maintain a positive attitude and promote good morale among our students, as well as displaying our distinct testimony as a Christ-centered school, the following dress code will be adhered to. We ask that all parents/guardians and students fully comply with these guidelines at all times.

GIRLS: All clothing must be neat, clean, modest and in good repair.

CLOTHING	GUIDELINES
Shirts, blouses, polo shirts, sweaters (No skin should show when arms are raised)	Must be top of thigh length or longer. No tank tops or spaghetti straps. No see through or transparent fabric. No occult symbols, rock groups, or vulgarity.
Pants	No holes, blue denim jeans. No writing on the backside of pants. Leggings may only be worn under skirts or shirts that are mid-thigh length
Dresses, skirts, skorts, shorts, capris	No shorter than one inch above the knee.
Shoes, tennis shoes, boots	No sandals, flip flops, or open-toed shoes allowed
Hairstyles	No spikes, glitter, or exotic coloring. No bangs covering the eyes.
Accessories (earrings, scarves)	No gauges, body piercings, or tattoos. No hats or bandannas.
School gym uniforms	Required to wear on gym days.

BOYS: All clothing must be neat, clean, modest and in good repair.

CLOTHING	GUIDELINES
Shirts, sweaters, jerseys	No occult symbols, rock groups, or vulgarity.
Pants, dress pants, cargo pants, corduroys, shorts	No holes, blue denim jeans, skinny legs, or tight-fitting pants.
Shoes, tennis shoes, boots	No sandals, flip flops, or open-toed shoes
Hairstyles	No Mohawks, spikes, tails, tracks, or exotic coloring. No shaved designs in hair, or bangs covering the eyes. Hair should be no longer than the collar of the shirt.
Accessories	No earrings, body piercings, or tattoos. No hats or bandannas. No wallets with chains.
School gym uniforms	Required to wear on gym days.

FADS: Any fads that take advantage of the children or are objectionable to Christian values are not permitted. No violence, darkness, skulls, political, controversial or inappropriate logos (such as Victoria's Secret "pink"), obscene or other divisive material. This includes lunch boxes, shoes, trading cards, folders, etc.

NOTE: It is the sole responsibility of the administration to decide what is acceptable in dress and appearance standards. WGCS reserves the right to make additions to this policy when it is deemed necessary.

WALNUT GROVE CHRISTIAN SCHOOL MISSION STATEMENT

"Train up a child in the way he should go, and when he is old, he will not turn from it." PROVERBS 22:6

The mission of Walnut Grove Christian School is to provide its students with an academic and spiritual education in a Christian environment established on the written and living Word of God, the Bible.

The mission of Walnut Grove Christian School is based on Christian values, presented in two basic ways. The first precept is to provide the children of this school with the knowledge of the Christian life through God's word. Our goal is to provide an excellent academic education which encourages high moral character. All students who attend WGCS are required to attend chapel once a week at which time they receive teachings from one of the pastors of Walnut Grove Assembly of God or from a guest speaker. The children are required to participate in Bible curriculum during class time each day with the objective being to provide each student with a workable knowledge of God's Word through reading the Bible and studying Bible stories.

The second precept of the school is to encourage each child's growth on a personal basis in their Christian life. Although it is our prayer that each child continually grows in their personal walk with Jesus Christ, it must be stated that no child will be coerced to participate in spiritual activities. Children are encouraged to pray for one another. However, no child will be forced to pray or made to feel ashamed if they do not participate. It is the policy of this school not to force doctrinal issues on any child. The school will however, present the gospel to each child with the hope that they will respond in a positive way to salvation through Jesus Christ.

Our aim for the children of this school is to provide them with the wisdom and tools that they will need to meet the challenges facing young people in today's society. Our aspiration is to encourage our students to become productive adults who will further the kingdom of God by their example.

WALNUT GROVE CHRISTIAN SCHOOL VALUE STATEMENT

As a ministry of Walnut Grove Assembly of God, these are our values.

We believe that God wonderfully and immutably creates each person as male or female. These two distinct, complementary genders together reflect the image and nature of God (Genesis 1:26-27). Rejection of one's biological sex is a rejection of the image of God within that person.

We believe that the term "marriage" has only one meaning: the uniting of one man and one woman in a single, exclusive unit, as delineated in scripture (Genesis 2:18-25). We believe that God intends sexual intimacy to occur only between a man and a woman who are married to each other (1 Corinthians 6:18; 7:2-5; Hebrews 13:4). We believe that God has commanded that no intimate sexual activity be engaged in outside of a marriage between a man and a woman.

We believe that in order to preserve the function and integrity of Walnut Grove Ministries as the local Body of Christ, and to provide a biblical role model to Walnut Grove Ministries' members and the community, it is imperative that all persons employed by Walnut Grove Ministries, in any capacity, or who serve as volunteers, agree to and abide by this Statement on Marriage, Gender and Moral Conduct. (Romans 12:13-14; Galatians 5:19-21; 1 Peter 4:3-5).

We believe that all human life is sacred and created by God in his image. Human life is of inestimable worth in all its dimensions, including pre-born babies, the aged, the physically or mentally challenged and every other stage or condition from conception through natural death. We are therefore called to defend, protect and value all human life (Psalm 139).

ACKNOWLEDGMENT & SIGNATURE OF PARENT / STUDENT HANDBOOK

Walnut Grove is a Christian School and we expect our parents and students to abide by our philosophy, objectives, mission and values. All parent's and/or guardians must sign below. A signed form must be filled out and returned for each student. By signing this form, you are acknowledging that you have read, understand, and will follow our policies as stated in the Student Handbook.

Student's Name: _____ Grade: _____

Mother/Guardian Printed Name: _____

Mother/Guardian Signature: _____ Date: _____

Father/Guardian Printed Name: _____

Father/Guardian Signature: _____ Date: _____

Statement of Faith and Beliefs

MARRIAGE AND HUMAN SEXUALITY

We believe God intentionally designed and created humanity male and female. (Genesis 1:27; Genesis 5:1-2; Matthew 19:4; Mark 10:6) We believe marriage is ordained and instituted by God and according to the Scriptures can only exist and be fulfilled between a man and a woman. (Genesis 2:21-24; Mark 10:2-12; Matthew 19:3-11; Ephesians 5:21-33; 1 Timothy 3:2-12). We believe marriage is a picture of the relationship of Christ and the Church. It is to be a lifelong, covenant relationship between a man and a woman based on love, respect, mutual submission and personal sacrifice. (Ephesians 5:21-33; 1 Peter 3:1-7; Mal. 2:14-16; 1 Corinthians 7:10-16; Matthew 5:31-32; 19:3-11). We believe God intended sexual intimacy to be enjoyed only within the context of the male and female marriage relationship; and that all other sexual relations outside of marriage are personally destructive, sinful and forbidden by God. (Heb. 13:4; Gen. 1:28; 2:25; 1 Cor. 7:2-5; Lev. 18:1-30; Rom. 1:24-32; 1 Thess. 4:1-8; Jude 1:7).

Because God has ordained marriage and defined it as the covenant relationship between a man, a woman, and Himself, Walnut Grove Christian School will only recognize marriages between a biological man and a biological woman. Further, the Pastors and Staff at Walnut Grove Christian School shall only participate in weddings and perform marriages between one man and one woman. Finally, the facilities and property of Walnut Grove shall only host weddings between one man and one woman.

GENDER

We believe that God wonderfully and immutably creates each person as male and female. These two distinct, complementary genders together reflect the image and nature of God. (Genesis 1:26-27). Rejection of one's biological sex is a rejection of the image of God within that person.

SANCTITY OF LIFE

We believe that all human life is sacred and created by God in His image. Human life is of inestimable worth in all its dimensions, including pre-born babies, the aged, the physically or mentally challenged, and every other stage or condition from conception through natural death. We are therefore called to defend, protect, and value all human life. (Psalms 139)

STATEMENT ON FINAL AUTHORITY FOR MATTERS OF BELIEF AND CONDUCT

This statement of faith does not exhaust the extent of our beliefs. This Bible itself, as the inspired and infallible Word of God and speaks with final authority concerning truth, morality, and the proper conduct of mankind, is the sole and final source of all that we believe. For purposes of Walnut Grove Christian School's faith, doctrine, practice, policy, and discipline, our Pastor and Church Board is Walnut Grove Christian School's final interpretive authority on the Bible's meaning and application.

I have read, understand, and agree to abide by the above statements

Signature

_____/_____/_____

Date